

**Before:**

**1. Pre-reading**

**2. Data Collection**

# **Day 1 Agenda:**

**1. Kick-off**

**2. Kaizen Events**

**3. Current State Mapping**

**4. Assignments**

# **Day 2 Agenda:**

**1. Assignment Reporting**

**2. Current State Mapping**

**3. Data Requirements**

**4. Current State Complete**

# **Day 3 Agenda:**

## **1. Future State Mapping**

# **Day 4 Agenda:**

**1. Future State Mapping**

**2. Gap Analysis**

**3. Implementation Plan**

**4. Assignments**

# **Day 5 Agenda:**

**1. Assignment Reporting**

**2. Report Out Preparation**

**3. Report Out**

**Follow-up:**

**1. Progress Reporting**